**ACA 110 Team Objectives:** Develop items required for a community college to fully deliver a turn-key course that can be readily implemented including:

* **Syllabus containing:**
  + Course objectives
  + Course outline
  + Evaluation method
  + Assignment schedule
  + Other necessary peripherals
* **Determine whether to use canned or created materials (or combination). From there, create as needed:**
* **16 lesson plans laid out in table format containing:**
  + Required course materials
  + Required laboratory session assignments
  + Any additional items that may be determined necessary
* **16 lab assignments/job sheets (lab booklet) containing:**
  + Outline of weekly assignments
  + Handouts to be completed and handed in for grading
* **Comprehensive Final Examination**
* **Suggested workflow process:**
  + As a group, fully develop syllabus for which all other items are dependent upon.
  + Develop lesson plans and job/activity sheets
  + Develop Final examination

\*All necessary documents will be available on the NCPerkins.org website under ACA 110 Development: <http://www.ncperkins.org/>